

# Cecilia Qu'in

STAGE MANAGER | MARKETER

QUINDELANOCHEMAIL.COM

WWW.QUINDELANOCHEMAIL.COM

## DECLARATION

Qu'in is a freelance multidisciplinary artist specializing in live performance and event production. With roots firmly grounded in the latter since 2008, her work as an artist has since evolved to incorporate an honest passion for marketing psychology *in addition* to her love of BOH Management.

Having entertained thousands every year thanks to her work in the live circus/burlesque industry, Qu'in single-handedly manages monthly productions for Hubba Hubba Revue in addition to being a seasonal company member of DAM Circus. Now focused on securing work with established dance companies and arts organizations, she hopes to secure more permanent contracts that allow her to make the best possible use of her experience in the field.

## SPECIALTY SKILLS

STAGE MANAGEMENT • PRODUCTION ASSISTANT • SOCIAL MEDIA MARKETING  
& WEB DESIGN • BLOG WRITING/COPYWRITING • CONTENT CREATION •  
PHOTO/VIDEO EDITING • EVENT COORDINATION • LIVE ENTERTAINMENT

Also a fully insured performing artist through *Specialty Insurance Agency*,  
Policy #2CN0171. Performer references upon request.

## WORK EXPERIENCE

### DAM CIRCUS LLC - BAY AREA (SEASONAL)

#### STAGE MANAGER (OCT 2021 - PRESENT)

Originally hired to Stage Manage a one-night production at The Great Star Theater, Qu'in quickly proved herself an invaluable asset to the company. Now a core member of the company, my responsibilities with DAM Circus LLC have expanded to feature my work as Stage Manager, *in addition* to my work as a featured soloist. SAMPLES OF WORK INCLUDE:

- *COACHELLA VALLEY MUSIC & ARTS FESTIVAL (APR 21-24, 2022)*
- *COSMIC EXPEDITION (JAN 28-29, 2023)*

### HUBBA HUBBA REVUE - DNA LOUNGE, SF (SEASONAL)

#### STAGE MANAGER (JULY 2021 - PRESENT)

As the Stage Manager, I personally oversee all BOH functions for this monthly main stage production on the behalf of producer and founder, Jim Sweeney (MC Kingfish). This includes load-in, setup, coordination with producer, FOH, and hired stage hands, managing communications to/from all featured soloists and group acts, coordinating with audio staff, lighting staff, venue owner/management,

videographers, photographers, and checking-in with hosts/performers post-show to expedite load-out.

#### ODC/DANCE - SAN FRANCISCO, CA

##### **MARKETING & GROUP SALES ASSOCIATE (OCT 2022 - FEB 2023)**

ODC is a groundbreaking contemporary arts institution. As head of the org's newly formed group sales position, it was my responsibility to improve ticket sales for the company's annual holiday production *The Velveteen Rabbit*. Thanks to my knowledge of community cross-promotions, I single-handedly made contact with hundreds of new/former contacts, represented ODC on-site during school field trip days, coordinated with School, Theater, and Marketing/Outreach Directors, and even consulted with leadership to propose a more streamlined design for the website as a whole.

While satisfied with my work as a full-time partner, management elected to terminate my position once its original purpose had been fulfilled. I have since been offered seasonal/part-time opportunities by the School, but I declined to focus on the acquisition of new contracts that better align with my long-term professional goals.

#### THE EMPIRE STRIPS BACK - GREAT STAR THEATER, SF

##### **COMPANY MEMBER & WARDROBE ASSISTANT (JUN 2022 - OCT 2022)**

Originally hired by Neil Gooding Productions for a full-time 2-month residency, our work achieved such notoriety that the cast was offered an extension to their contracts (from 59 shows to 100). In addition to my established duties as Soloist (Jedi/Boba Fett), I also worked as a Swing/Understudy for several other group acts, and even stepped up to fill the role of Dresser/Wig Specialist for more than half the run of the production.

#### TWO TREES PPC - SACRAMENTO, CA

##### **CONTENT MARKETER & COPYWRITER (FEB 2020 - MAR 2022)**

As a Content Marketer, I fully researched assigned topics and provided original blog content, per client specification. Originally one of my first freelance clients (via Qu'in Artistry), the company promoted me to part-time employee 4/2021-3/2022. In addition to my work as a Copywriter, I drafted proposals for building successful audience engagement on social media, introduced marketing topics that management had not yet considered, and offered to take on additional assignments in web design, graphic design, ghostwriting for company clients.

While the company did consider my advice, and used it to prepare their full-time staff for the B2B Marketing Expo, leadership chose to terminate my full-time role and requested I consider remaining on-call for freelance assignments. I respectfully declined in order to refocus my sights on contracts with the capacity to reflect and support my long-term value.

BURNING HEARTH NON-PROFIT - SACRAMENTO BURNING MAN CHAPTER

**WEB DESIGNER & BRAND CONSULTANT (JAN-MAR 2021)**

As a remote freelance web designer, I managed all web content for this budding nonprofit organization. Completely redesigned their barebones website for desktop and mobile-friendly users, corrected errors in SEO, and wrote new web copy for online publication. In addition to the usual web management duties, I participated in weekly staff meetings, used to coordinate tasks with my immediate staff, supplied management with EOM reports, and advised Non-Profit board members on marketing psychology, as needed.

This job was originally offered to me as a part-time month-to-month contract, which my employer terminated when they could no longer afford to keep me on staff. *Letter of recommendation available.*

TANGO BY THE RIVER - SACRAMENTO, CA (SEASONAL)

**STUDIO MANAGER & EVENT HOST (AUG 2019 - MAR 2020)**

As a Studio Manager, I oversaw all communications and event promo for the tango studio, managed online ticket sales and daily accounting, mopped the dance floor, cleaned the bathroom, decorated for events, served wine and hors d'oeuvres, performed liaison duties for visiting instructors, and ensured that all guests' needs were met both on and off the dance floor. Laid-off due to COVID-19 restrictions.

SACRAMENTO HORROR FILM FESTIVAL - COLONIAL THEATRE, CA (SEASONAL)

**EVENTS COORDINATOR (2012 - 2017)**

Personally oversaw and contributed to dozens of in-house horror film events; each designed to celebrate live FX artists, directors of cult classics, and independent filmmakers nationwide. Produced in affiliation with Love Horror Events, and later, Sinister Creature Con.

HOUSE OF THE TALENTED - SACRAMENTO, CA (SEASONAL)

**PRODUCTION ASSISTANT & PRODUCER (2011 - 2014)**

Wrote, produced, and assisted with the production of 10+ short film collaborations with indie filmmaker and fellow actor, Dwight Taylor. Each film ended up being featured in the California Film Foundation's *10x10 Film Festival* and *48-Hour Filmmaking Challenge*, respectively.

ERRANT PHEONIX PRODUCTIONS - ROSEVILLE, CA (SEASONAL)

Formerly credited as RCPD/The Alternative Arts Collective.

**STAGE HAND & COMPANY MEMBER (2008-2012)**

Assisted with a variety of 4-week productions, with scripts ranging from William Shakespeare to Tony Kushner.

**TRAINING & EDUCATION**

### AMERICAN RIVER COLLEGE (2018-22)

THEATRE ARTS (MAJOR), SOCIOLOGY (MINOR)

**Education focused heavily on Technical Theatre and Classical Acting;** the latter specifically drawing on Stanislavsky, whose method of acting was designed to effectively manipulate an audience into a state of authentic full-immersion. Students were encouraged to broaden their horizons within the curriculum, exploring a wide variety of movement styles, psychological practices, and BOH team management/coordination. *References available.*

### THE AUDACITY PROJECT (2020-2021)

An 8-week business mentorship course for performing arts professionals. Created by internationally acclaimed aerialist, speaker, and entrepreneurial coach, Rachel Strickland, this course focused on honing in on an artist's specialty, and carefully curating a plan of a track for preparing that specialty for real-world applications.

### STUDIO 24: "ACTING ON FILM" PROGRAM (2015)

A 6-week intensive focusing on the difference between acting on film vs. theatre. Actors explore a small collection of scenes, ranging from dramatic to comedic, and must adapt to the high-pressure environment of working on a film set. While this course focused on the actors specifically, it also proved incredibly insightful by highlighting the expectations and realistic responsibilities of directors, cinematographers, and crew. Produced and personally taught by working actor/studio founder, Cody Dorkin.

### VOLUNTEER WORK FOR FILM FESTIVALS & COMMUNITY THEATRE (2009-2017)

Over this 8yr period, I made point to work and explore almost every role available in live entertainment and indie filmmaking. Fueled by a genuine passion for storytelling, I often went above and beyond to satisfy the needs of the show producers I worked for, with responsibilities ranging from Stage Hand to PA, Liaison to Stage Manager, 2nd Cameraman to Video Editor, etc. Forced to cease this line of work when COVID-19 shut down the entertainment industry. *References available.*

# Cecilia Qu'in

STAGE MANAGEMENT | LIVE PERFORMANCE

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## REFERENCES

David J. Foster & Neil Gooding

RECENT EMPLOYERS & PRODUCERS OF *THE EMPIRE STRIPS BACK*

CONTACT: [david@fosterentertainment.net](mailto:david@fosterentertainment.net) OR [neil@goodingproductions.com](mailto:neil@goodingproductions.com).

*Letter of recommendation available.*

Stephanie Liebeck

STAGE MANAGER & HEAD OF COSTUMES FOR *THE EMPIRE STRIPS BACK*

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Jim Sweeney

SEASONAL CLIENT (STAGE MANAGEMENT) & FOUNDER OF HUBBA HUBBA REVUE

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Luna Finn

SEASONAL CLIENT, FRIEND, & FOUNDER OF DAM CIRCUS LLC

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Mirah Lucas

FORMER CLIENT (CONTENT MARKETING) & COO OF TWO TREES PPC

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Dennis Domondon

FORMER CLIENT (WEB DESIGN/BRAND CONSULTING) & CO-FOUNDER OF BURNING HEARTH NON-PROFIT.

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